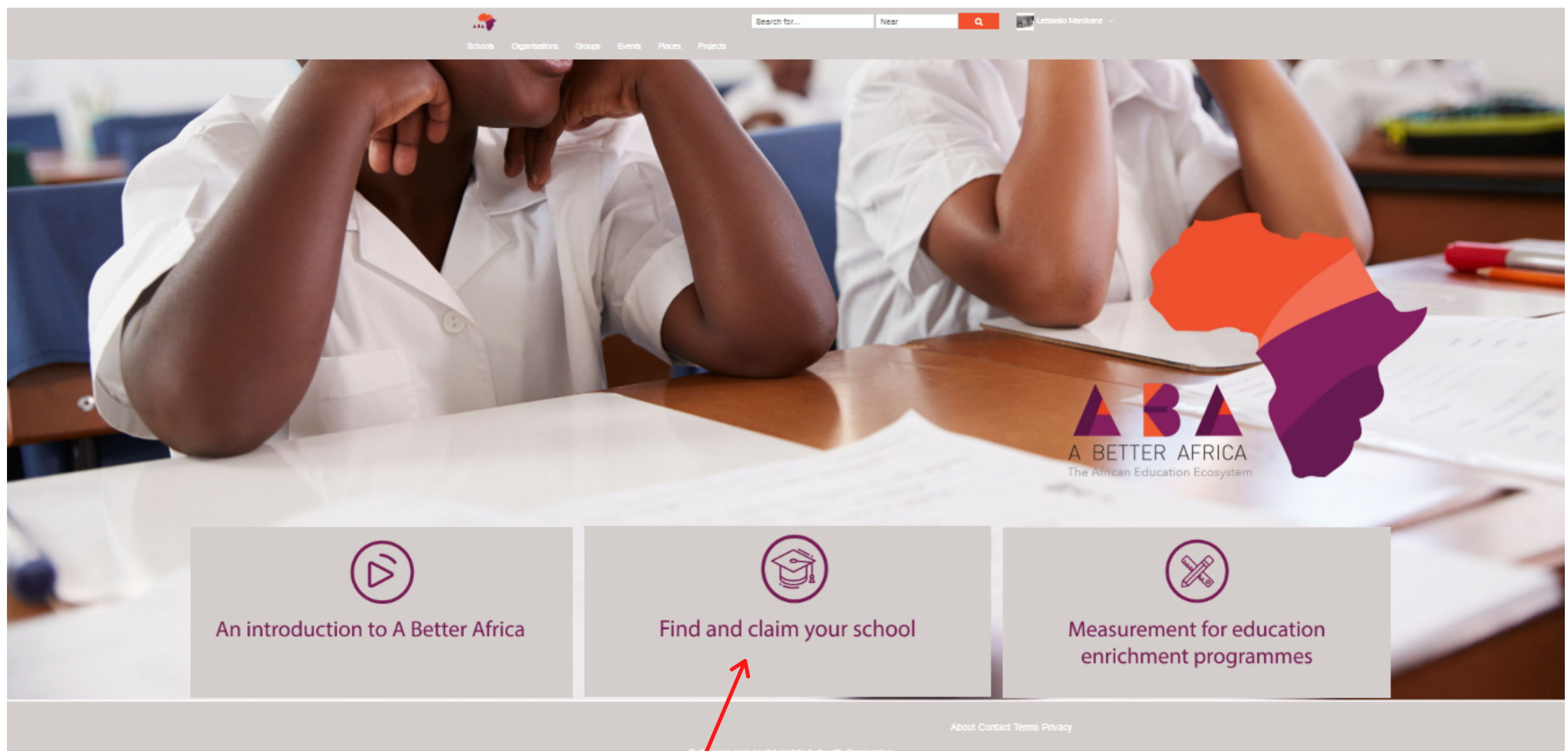
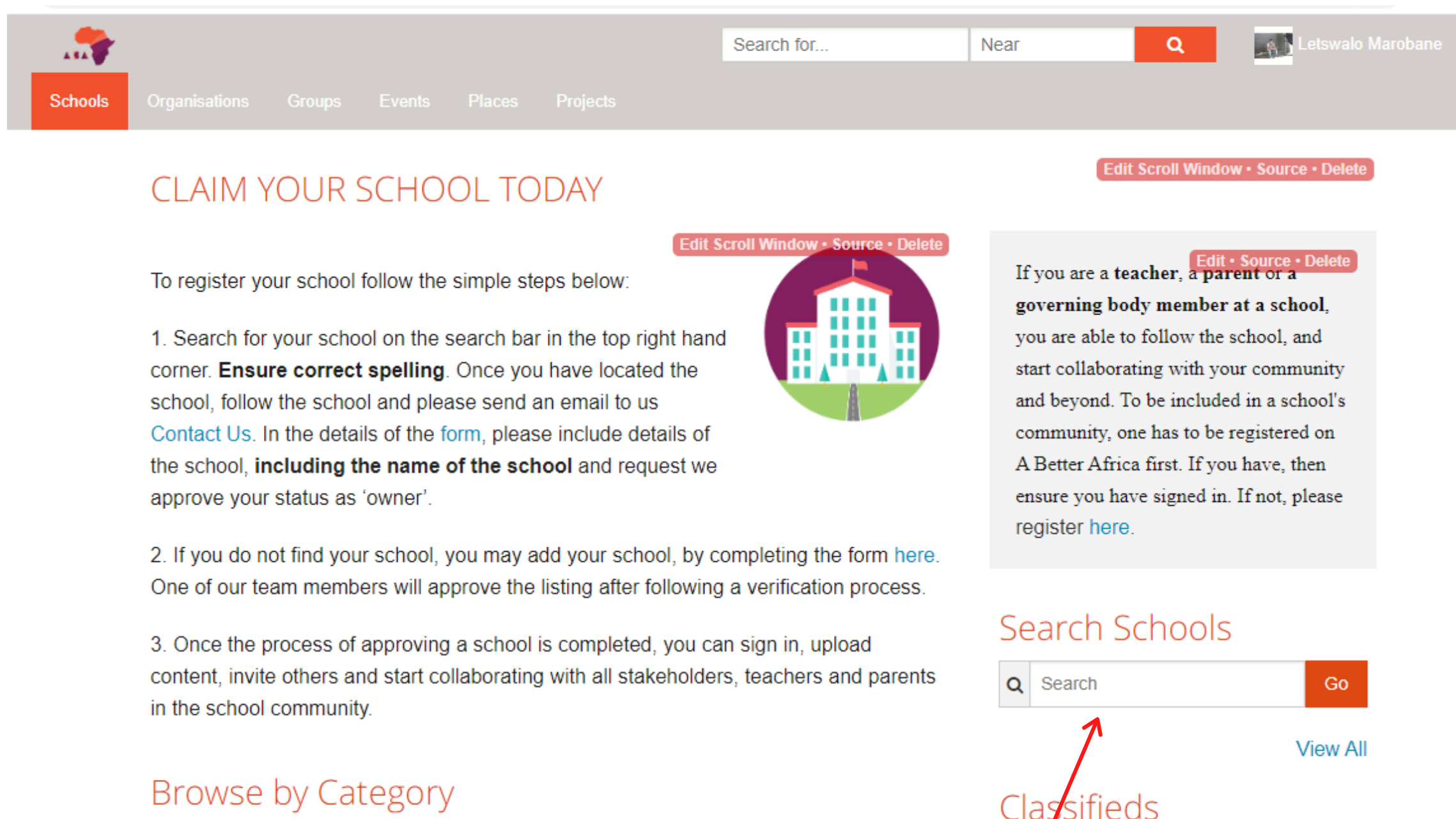


Tutorial 2

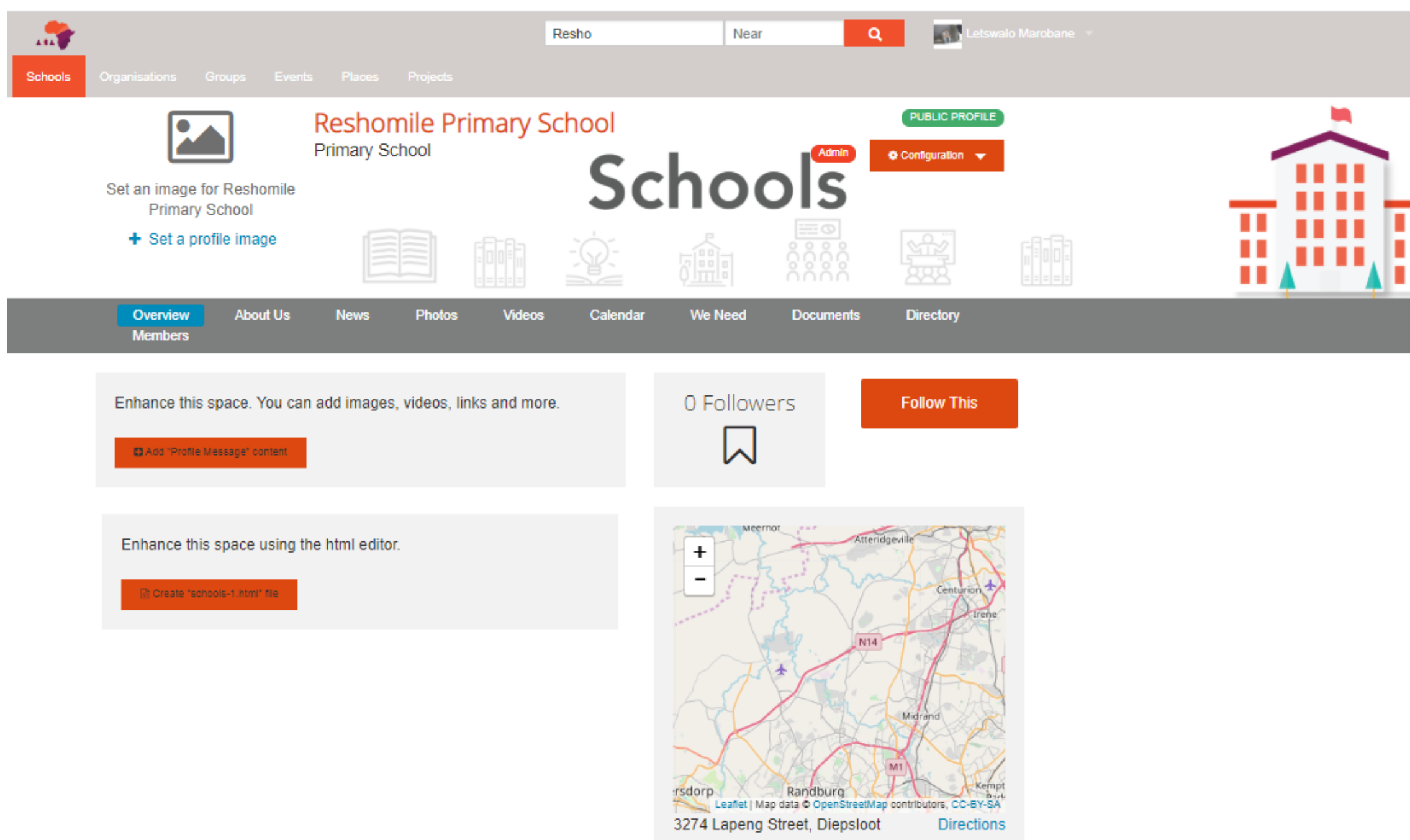
How to find your school on A Better Africa



1. When you first land on our home-page, A-Better-Africa, scroll down and select 'Find and claim your school'



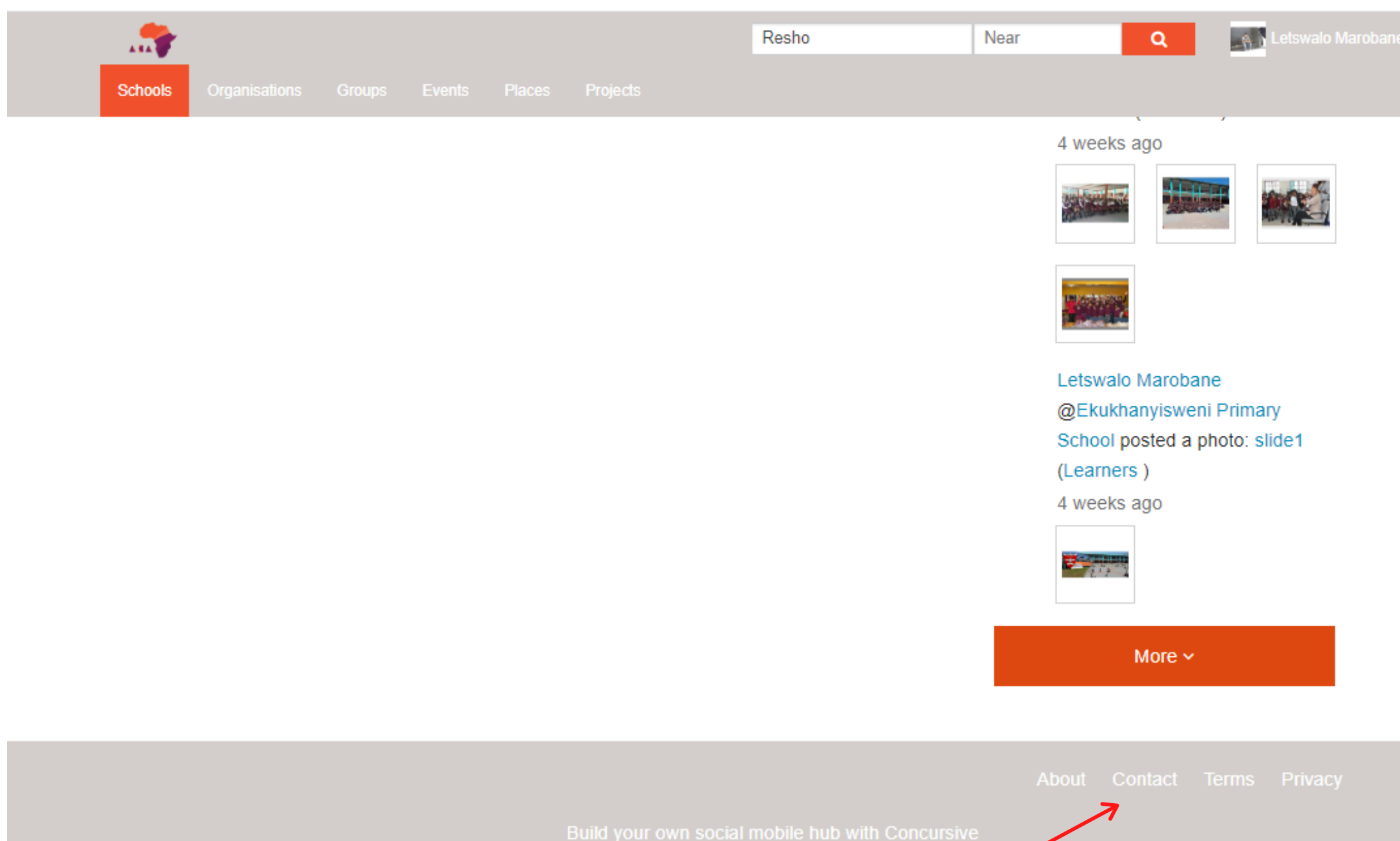
2. Search for your school on the search bar in the right side of your screen. Ensure correct spelling but if you don't find your school listing immediately, please try a few options, as the Department of Education's list may not be exactly as per the name you use.



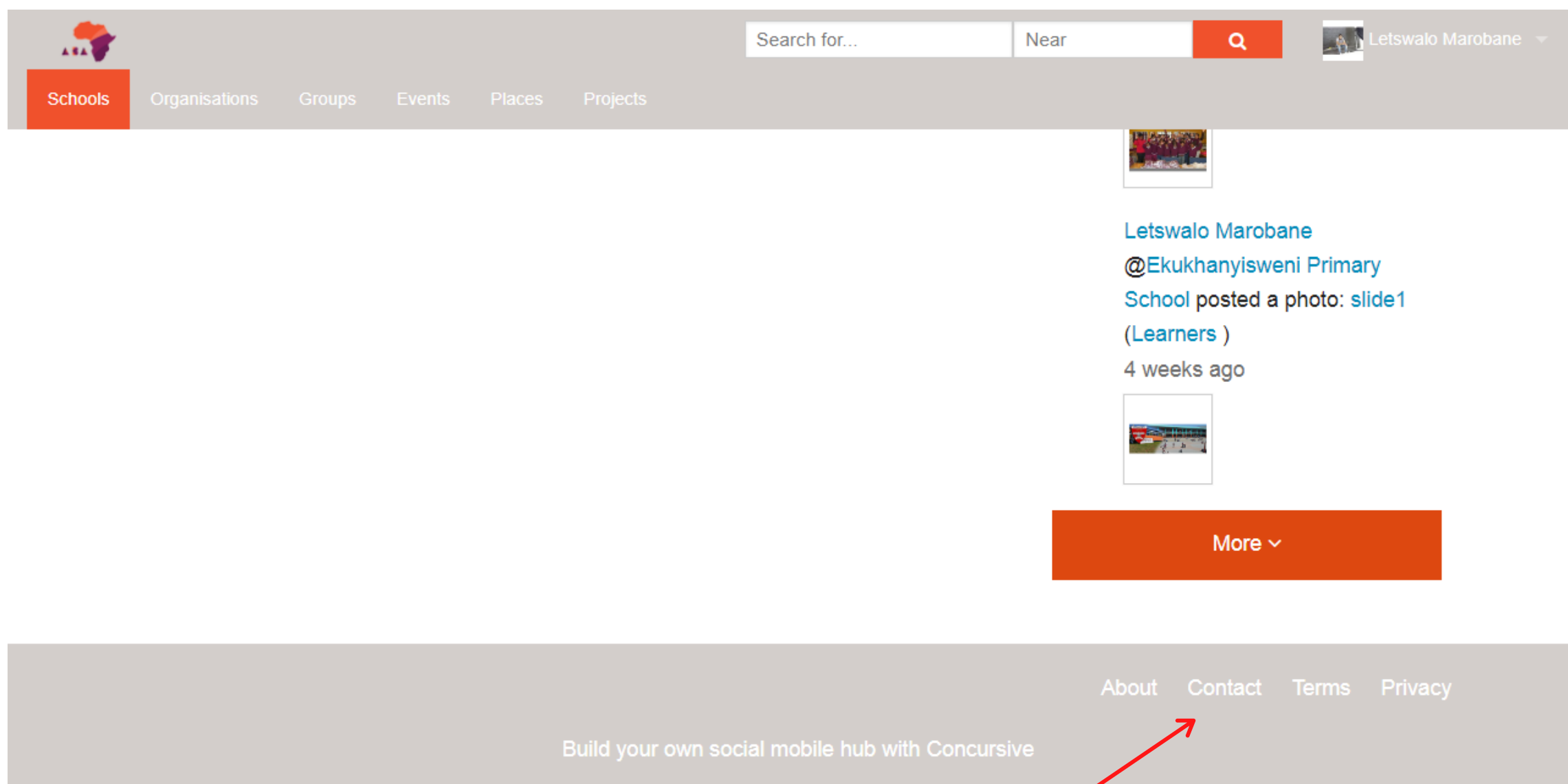
3. Once you've found your school, you will see a landing page like the one above.

If not please be on the look out for our next tutorials, which includes:

- How to add your school if it's not listed
- How to add basic content to your school profile



4. Or contact our team by scrolling down and select 'contact' at the bottom of the screen.



5. So you've found your school's listing, and you're the principal of the school. It's important that you become the 'owner' of your school profile, scroll down and select 'contact'. On the information box select 'general information', scroll down and type in the required information. On the 'comment' block detail that you're a principal, which school you're representing, your school district and that you want to own the profile. When you're done, select submit.

Our team will approve the listing and make you the owner of the school profile after following a verification process, which will enable you to invite members to the school profile.

Best of luck finding and starting your school profile. Be in the look out for our recommended tutorials:

- How to add your school if it's not listed.
- How to start adding basic content to your school.